How to handle
ZEuS Registration-Portal
University of Konstanz
Structure

ZEuS Manual

1. Registration
2. Add a request
3. Entrance qualification
4. German university background
5. University attendance up to now
6. University of Konstanz Student-ID
7. Parallel studies
8. Result of your GRE Test
9. Proof of English language skills
10. Examination claim
11. Missing degree certificate
12. Completed courses but missing results
13. Final or provisional grade of your bachelor degree
14. Existing employment
15. Submit a request
First Step to apply:
Register at University of Konstanz.
Add a request

To start your application please add a request for the study programme „Computer and Information Science“. Please apply for the first semester of Study (1. SS). SS here means Semester of Study.
Please select the item „allgemeine Hochschulreife im Ausland erworben“.
Please fill in the average grade of your entrance qualification. This can just be made in form of the German grading system (1.0; 1.1 etc. – 4.0).

Regarding the waiting time, please select the item “no”.

<table>
<thead>
<tr>
<th>Entrance Qualification</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Acquired in</strong></td>
<td>Abroad</td>
</tr>
<tr>
<td><strong>Type of Entrance Qualification</strong></td>
<td>allgemeine Hochschulreife im Ausland erworben</td>
</tr>
<tr>
<td><strong>Average grade</strong></td>
<td>1.5</td>
</tr>
<tr>
<td><strong>Date of acquisition</strong></td>
<td>06/06/2005</td>
</tr>
<tr>
<td><strong>Country</strong></td>
<td>India</td>
</tr>
</tbody>
</table>

Request to amend the waiting time
Here you can make a request to amend your waiting time.

- Yes
- No
These questions refer to your university background in Germany, if you haven’t visited a German university answer with “no” and continue with application process.

Please answer this question with „no“ if you are from a country outside the EU, no matter if you’ve completed military service in your home country.
University attendance up to now (1/3)

Online Application

University attendance up to now (Computer and Information Science 4 Semester)

Have you been enrolled at a university?

College enrollment

Are you enrolled at a university in the summer semester 2014?

Current enrollment

Study location

Delete University attendance up to now

Back to overview  Next

Follow the image example. This refers to your previous university career.
**University attendance up to now (2/3)**

**Online Application**

**University attendance up to now (Computer and Information Science 4 Semester)**

<table>
<thead>
<tr>
<th>Field</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Degree</td>
<td>Bachelor</td>
</tr>
<tr>
<td>Major or Minor</td>
<td>ohne Angabe/ungeklärt</td>
</tr>
<tr>
<td>Type of study program</td>
<td>First Enrollment</td>
</tr>
</tbody>
</table>

**Please select the item „Bachelor“.

If you have studied the subject Computer Science or a closely related subject please select the item „Informatik“. If not select the item „ohne Angabe/ungeklärt“.
Please select the country in which you have received you Bachelor degree.
Please select “no” if you are not currently enrolled the University of Konstanz. Otherwise please fill in you Student-ID number.
Parallel studies

Online Application

Parallel studies (Computer and Information Science 4 Semester)

If you are currently enrolled at another university, do you intend to simultaneously start another study program at the University of Konstanz?

Parallel studies? No

Please select “no” if you do not intend to start another study programme than Computer and Information Science at the University of Konstanz.
Results of your GRE test

Online Application

Please fill in the lower score of your both GRE test results. (e.g.: 153/156). If you already have finished a study programme in the Bologna area, you don’t have to show any GRE test results.
Proof of English language skills

Please select an English language proof like mentioned on our homepage: www.informatik.uni-konstanz.de/en/interestedparties/master-of-science/admission-requirements/ and your test result.
Examination claim

Please select the item „no“ in case you haven’t lost the right to take examination in another Master’s programme “Computer and Information Science”.
Missing degree certificate

Online Application

Ausstehende Prüfungsleistungen (Computer and Information Science 4 Semester)

Geben Sie eine Erklärung zu Ihren noch ausstehenden Prüfungsleistungen ab.

Ich habe bereits alle für den Abschluss meines grundständigen Studiums erforderlichen Studien- und Prüfungsleistungen abgelegt und bestanden. Lediglich das Abschlusszeugnis wurde mir noch nicht ausgestellt.

* Haben Sie noch ausstehende Leistungen?  

If you have completed all your study courses and finished all your course credits except for having received your degree certificate than please select „ja“.  

Completed courses but missing results

Online Application

a) bereits erbrachte Leistungen, deren Bewertung noch aussteht (Computer and Information Science 4 Semester)

In accordance to the previous slide please type in the still missing course results e.g. Bachelor thesis and the date of submission of your thesis.


Back to overview  Next
Final grade of your bachelor degree

Please fill in your final grade or your provisional final grade in form of the German grading system. (1.0; 1.1 etc. – 4.0).
Existing employment

Online Application

Do you intend to take up a new employment/apprenticeship or do you intend to continue an established employment/apprenticeship while studying?

- Currently employed: no

If you work please consider:
As a non European student enrolled at a German university you are allowed to work up to 120 full (8h/day) days or 240 half days (4h/day) per year.
Submit a request

Online Application

My requests

Request #1

Computer and Information Science 4 Semester, 1. SS
NC manuell

Submit request

Edit request

Application period: to May 15, 2015

Add a Request

Entrance Qualification

Type of Entrance Qualification | Average grade | Date of acquisition | Actions
--- | --- | --- | ---
aHR im Ausl. erworben | 1.5 | 06/08/2005 | Edit entrance qualification

To finish your application you have to submit your request.